

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 2006
July 30, 2024**

OFFICIAL MINUTES

- Members Present:** Kristen Pearl, Nathan Dahlman, Tiffany Frentz, Carla Kruszynski, Karl Northrup, Jenna O’Connell
- Members Absent:** Debra Golley
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Katie Mendell
- Staff Absent:** Erich Ploetz
- Others Present:** None

Call to order of meeting
Vice President Pearl called the regular meeting of July 30, 2024, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited.

Roll Call
Absent – Debra Golley

Changes, Additions and Deletions to the Agenda

Additions:

- 16. Personnel**
- j. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools approval of Tina Henneman to the substitute nurse list at a rate of \$35.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.
- k. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Taylor DeLellis, who holds an Initial Certificate in Physical Education to the position of a Physical Education Teacher effective September 1, 2024. This position is in the tenure area of Physical Education and is for a four-year probationary period commencing on September 1, 2024, and ending on September 1, 2028. Ms. DeLellis will be placed on Step 3 of the ETA Salary schedule (25 step schedule). Eligibility for tenure at the end of the probationary period is dependent on Ms. DeLellis receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Approve Agenda
Moved by O’Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of July 30, 2024, Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

- Public Comment**
- The Public Comment section is a time set aside for the community to speak directly to the Board of Education.
 - Please refer to Policy # 3220 – Public Expression at Meetings.
 - Any person may make a public comment by placing their name, address, and topic on the sign-in sheet.
 - When called, please stand up and state your name and address.
 - Please be respectful in your comments and do not divulge any personal or confidential information. The speaker will be stopped if any Board member or district employee is mentioned by name.
 - Please demonstrate respect by speaking to the issues, sharing ideas and opinions, but not engaging in personal attacks. At a public Board meeting, no person may orally initiate charges or complaints against individual District employees or Board members.
 - Board members, the superintendent and administrators will not answer specific questions or engage in dialogue.
 - The information shared will be carefully considered and the appropriate person may contact you.
 - Rest assured, we are listening carefully, and take seriously what you have to say.
 - The Board appreciates your willingness to share your concerns/celebrations.

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Public Comment:

None

Presentations & Reports

None

Communications, Commendations

Thank you cards from Abby Chudy, Keelin Finn, & Emma Lafferty

Informational Items

None

Superintendent's Report – Robert Miller

1. Capital Project – Campus Construction looking at estimates. Looking to see if we need to replace the fire alarm system. We've been having problems and need to research the problems. Talked with RG Timbs regarding the financials of the project. Hodgson & Russ working on SEQR's and Propositions. The project will be called "Capital Project 2024". We have to replace the water tanks. Will be front loading the engineering work \$6,000. If project is approved it will move into it.
2. Facilities – parking lot looks great. New sign out front is being ordered. Have to replace wooden sign above electronic sign. BOCES will make for us. We had them make the Ray Gray Field and Home of the Frank Pitillo Lights sign. Wanted to recognize the community and their hard work making the new lights a reality. Summer cleaning is on schedule. Lights on field have been fixed. Company from Texas came in and adjusted them. Little League will start using the field on August 10th.
3. Safety Committee met. Held a public meeting on July 23rd. Katie Mendell was in attendance. 2 community members attended. Going to do a better job this year informing substitutes of the procedures. They are all invited on opening day to review the plan(s). Will have a special meeting at the end of August to approve the plan. SEI has agreed to make the maps for \$800. We have to submit them in October.
4. Workplace Violence Plan – work in progress
5. New Teacher Orientation – will take place in August. We used to have years ago. Bringing it back. Bus tour of district, business office will meet with new employees, ETA takes them to lunch.
6. NYSPHSAA – ECS is a school of Excellence.
7. Consolidation of bus runs. Looking at geographic plans with Dave Pelton tomorrow.
8. Received 2 new busses today from the 2023-2024 budget vote. 2024-2025 vote buses coming in August.
9. Working on electric bus survey. May have to buy our leases when they are up and then add a few electric busses.

Principals Reports:

Katie Mendell – Elementary Principal/Director of Curriculum

1. Elementary Class lists finished. Sending out to families. Will still need to work on the 4th grade class.
2. Finished elementary schedule today. Usually done at the end of August, done ahead of schedule.
3. Moving ahead with Healthy Kids afterschool program. It will run 3-6 pm. Flyers will be sent home to families. Holiday Valley closing afterschool program.
4. PreK final report. Bob will certify and submit. Working on plan for Prek opening day to include bus run, café, staggered start.
5. Annual Prek application due at the end of August.
6. Almost done with hiring. Will interview in next week or so for 4th grade teacher.
7. Excited to get the STEM position off the ground.

Erich Ploetz - MS/HS Principal - Absent

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Consent Items:

Moved Northrup, seconded by Dahlman, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of July 9, 2024
- b. Acknowledgement of July 16, 2024 Claims Auditor Report
- c. Approval of the June 2024 Treasurer’s Report

**Yes – 6
No – 0
Carried**

Committee Reports:

None

Discussion Items:

NYSSBA Convention – NYC (October 20-22, 2024) – Perhaps in lieu of going to NYC for conference, Board could hold a local retreat.

2024-2025 District Wide School Safety Plan – covered in Superintendent’s report.

Old Business:

None

New Business:

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Debra Golley, Board President, approval of the following committees and members for the 2024-2025 school year:

DISTRICT COMMITTEES:

Athletics & Performing Arts: Kristen Pearl & Karl Northrup
Health & Safety: Tiffany Frentz & Jenna O’Connell
Technology: Carla Kruszynski
Strategic Planning: Kristen Pearl & Jenna O’Connell

BOARD COMMITTEES:

Audit: Nate Dahlman
Buildings, Grounds & Transportation (BG&T): Tiffany Frentz & Karl Northrup
Negotiations: Carla Kruszynski & Kristen Pearl
Budget: Nate Dahlman & Carla Kruszynski
NYSSBA: Deb Golley - Delegate Kristen Pearl - Alternate
ACASB: Deb Golley - Delegate Kristen Pearl – Alternate

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of changes to the District Code of Conduct. A public hearing was held on July 9, 2024, at 5:45 pm in the High School Library.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Dahlman, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2024-2025 Tax Warrant.

**Yes – 6
No – 0
Carried**

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Moved by Dahlman, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval for ECS students to travel to Europe (Spain, France, Italy), November 27 – December 8, 2024, with Allegany Limestone Central School. Mrs. Eileen Finn – (Allegany – Limestone) and Mr. Matt Finn (Ellicottville) will serve as chaperones.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Bus Purchase from Leonard Bus Sales, Inc. for two (2) IC BUS CE3102, 66 passenger school buses years 2024 & 2025 with mileage not to exceed 75,000 at a cost of \$289,665. Lease term will begin on date of delivery of buses which should occur approximately on August 19, 2024, and be in effect through June 30,2029. Ellicottville Central School District chooses to make one lease payment upon delivery, and four subsequent payments for the term of the lease.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Dahlman, upon the recommendation of Debra Golley, President, approval of an MOA between the Ellicottville Central School District Board of Education and Robert Miller, Superintendent.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Fall Sports Coaches for the 2024-2025 school year:

•Girls Soccer Assistant Tracy Rozler

**Yes – 6
No – 0
Carried**

Moved by Kruszynski, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval the following advisors for the 2024-2025 school year:

After School Student Mentoring Program	•Joe Prior	
6-12 Student Council	•Cathy Nason, Melissa Reedy	
6-8 Musical	•Director (Stage)	Crystal Wilder
	•Asst. Director (Production)	TBD
	•Asst. Director (Vocal)	Wendy Burch
	•Asst. Director (Choreographer)	Meghan Emborsky
6 th Grade	•Shannon Palmatier, Sarah Pepper, Lynette Sexton	
7 th Grade	•Melissa Dahlman, Dan LaCroix	
8 th Grade	•Clara Kosinski, Sarah Pepper	
9 th Grade	•Lori Antholzner, Jackie James	
10 th Grade	•Crystal Wilder	
11 th Grade	•Gwen Bush, Matt Finn	
12 th Grade	•Randi Metzger, Kristin Rocco	
Art Club	•Deb McGowan	
Caring Closet	•Gwen Bush	
Afterschool Office Aide	•Clara Kosinski	
Audio-Visual Dir/ETV	•Chris Edwards	
Computer Coordinator	•Shawne Hunt	
Detention Monitors	•June Chapman	

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9-12 Musical	•Director (Stage) TBD •Asst. Director (Production) Meghan Emborsky •Asst. Director (Vocal) Wendy Burch •Asst. Director (Choreographer) TBD •Asst. Director (Accompanist) TBD
Ecology Club & Envirothon ESPRA Fitness Room Supervisors	•Melissa Reedy •Holly Richardson •Mindy Callaghan, Randi Metzger, Joe Prior, Kristin Rocco
Homework Club	All ECS Teachers and Teaching Assistants (as per schedules determined by Administration)
Jazz Chorus Director Jazz Band Director Music Association One Act Plays	•Wendy Burch •Crystal Wilder •Wendy Burch, Kathy Weller, Crystal Wilder •Director •John Wilder •Assistant Director •Wendy Burch
National Honor Society Peer Tutor Coordinator Quiz Bowl Scholastic Challenge Receiving Clerk Robotics Ski Club Seal of Biliteracy Substitute Caller Trap Team Varsity Club Video Photographer Web Master World Language Club Yearbook	•Melissa Reedy •Carrie Bower •Ann Chamberlain •Ann Chamberlain •Tammy Auge •Chris Edwards •Alissa Steger •Jamie Edwards, Meghan Emborsky •Melisa Howard •Stan Grochowina •Matt Finn •Chris Edwards •Chris Edwards •Jamie Edwards, Meghan Emborsky •Carrie Bauer, Chris Edwards

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following 2024-2025 Sports Clock, Scorekeepers & 30 Second Timer:

- Sandy Olson, Diana Olson, Jamie Edwards, Glenn Hall, Karl Schwartz, Tracy Rozler, Dave McCann, Andrew Kruszka, Tracy Myers, Matt Finn, Brooke Eddy, Tammy Eddy, Danielle Norton, Chris Mendell, Dan LaCroix

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Dahlman, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Josie Canones to the permanent position of cleaner effective July 31, 2024, after successfully completing one year of probation.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lindy Terhune to the permanent position of Account Clerk Typist effective August 17, 2024, upon the completion of one year of probation.

**Yes – 6
No – 0
Carried**

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Moved by Kruszynski, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ellen Story to the probationary appointment of P/T Cafeteria Worker at a rate of \$15.00 per hour, effective September 3, 2024. This position carries a one-year probationary period which will begin on September 3, 2024, and end on September 3, 2025.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Michelle Conroy to the position of Part-Time Teacher Assistant effective September 1, 2024, at a salary of \$13,583 plus benefits as outlined in the current ETA Contract for the 2024-2025 school year. This position carries a four-year probationary period which will begin on September 1, 2024, and end on September 1, 2028.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Elisabeth Beaver, who is Initially certified in the School Building Leader certification area, to the position of Assistant Principal in the Assistant Principal tenure area for a probationary term of four years to commence retroactive to July 25, 2024 and ending on July 25, 2028. Ms. Beaver shall receive a salary of \$72,500 plus benefits for the 2024/2025 school year, as outlined in the Terms & Working Conditions Agreement. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Dahlman, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools approval of Lindy Terhune to the position of Tax Collector for the 2024-2025 school year at a stipend of \$5,700.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools approval of Tina Henneman to the substitute nurse list at a rate of \$35.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Taylor DeLellis, who holds an Initial Certificate in Physical Education to the position of a Physical Education Teacher effective September 1, 2024. This position is in the tenure area of Physical Education and is for a four-year probationary period commencing on September 1, 2024, and ending on September 1, 2028. Ms. DeLellis will be placed on Step 3 of the ETA Salary schedule (25 step schedule). Eligibility for tenure at the end of the probationary period is dependent on Ms. DeLellis receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

**Yes – 6
No – 0
Carried**

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Policy

1st reading of proposed changes to Policy #7316 STUDENT CELL PHONE USE IN SCHOOL

CSE/CPSE Recommendations

Moved by Northrup, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500578, 900501150, 900501536) at its meeting on July 30, 2024, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations July 1-8, 2024.

**Yes – 6
No – 0
Carried**

Executive Session

The New York Public Officers Law states a board may enter into executive session to discuss:

1. Matters which will imperil the public safety if disclosed.
2. Any matter which may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.
4. Proposed, pending or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).
6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
7. The preparation, grading or administration of examinations.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value of the property.

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Executive Session

Moved by Dahlman, seconded by Frentz, to move into Executive Session at 7:19 p.m. for the purpose of:

- 6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Northrup, to come out of Executive Session at 7:48 p.m. and return to the regular meeting.

**Yes – 6
No – 0
Carried**

Moved by Dahlman, seconded by Frentz, upon the recommendation of Kristen Pearl, Vice President, approval to accept a letter of resignation for retirement purposes from Robert Miller, Superintendent effective at the end of the day on January 1, 2025.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Kruszynski, seconded by Frentz, to adjourn the regular meeting of July 30, 2024, at 7:49 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk